1) You may delete a protocol prior to submitting it to the ACUC.
   a) Once you submit a protocol, but prior to approval, the protocol will need to be returned by the OACU, and then you can delete it.
   b) After a protocol is approved, you can submit a request to the OACU to close the protocol.

2) Log in to eProtocol with your CalNet ID & password at: https://eprotocol.berkeley.edu

3) Click on the IACUC tab to see your Investigator Home Page for ACUC Submissions.

4) The protocols that you see at the top of your Investigator Home Page are protocols with pending action. Click on the Delete Protocol button.

5) Select the protocol to delete using the checkbox next to the Protocol ID and click on the Delete Protocol button.
6) Click on the **Yes** button in the popup that appears.

![Yes No button popup](image)

7) The protocol will move to the bottom of the Investigator Home Page under the **Non-Active Protocols** section, and a note saying that the protocol has been deleted will appear at the very top of your home page. For example: **Protocol(s) 14-07-3751 have been deleted.**