

Are You Using?

- 1) The questions in this section of the AUP are used to identify special circumstances where:
 - a. Live vertebrate animals are used in teaching.
 - b. The protocol involves collaboration with other institutions or campus researchers.
 - c. Additional oversight by regulatory agencies may be required.
 - d. Coordination with campus compliance committees may be required.
 - e. Personnel health and safety issues need to be addressed.

Save | Spell Check | Help | Close

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NOTE: Select either "yes" or "no" for each question. If you select "yes", click on the "Add" button to provide required information.

Are You Using?

NOTE: The questions below are used to identify special circumstances where:

- 1) Animals are used in teaching
- 2) Additional oversight by regulatory agencies may be required
- 3) Coordination with campus compliance committees may be required
- 4) Personnel health and safety issues need to be addressed

1. Are you using live vertebrate animals for teaching? * ☒ Yes ☐ No

Teaching Add | Delete

Title and Course Number	Teaching Format
<input type="checkbox"/> Course Code	Supervised Laboratory, Field Trip

2. Collaboration with Other Institution(s) * ☒ Yes ☐ No

Animal transfers or changes in animal ownership between UC Berkeley PIs and collaborators at other institutions must comply with the ACUC policy on Changes in [Animal Ownership](#) and [ACUC Guidelines on Animal Transportation](#).

Institution(s) Add | Delete

Species	Institution Name
<input type="checkbox"/> Mouse (OLAC Vivarium)	Institution 1

3. Hazardous Agent(s) in Laboratory Animals

a) Infectious Agent(s) * ☒ Yes ☐ No

Use of BSL-2 or 3 infectious agents in animals (including viral vectors; human cells, tissues or bodily fluids; and infectious select agents) requires approval by the UC Berkeley Committee for Laboratory and Environmental Biosafety (CLEB) prior to ACUC approval. For guidance, please refer to the [EH&S Biosafety Program web site](#).

Infectious Agent(s) Add | Delete

Species	Agent	BUA number	Is this a select agent?
<input type="checkbox"/> Mouse (OLAC Vivarium)	Dengue virus	test	N

b) Recombinant DNA * ☒ Yes ☐ No

The introduction of recombinant DNA/RNA into animals and the generation of transgenic animals require approval by the UC Berkeley Committee for Laboratory and Environmental Biosafety (CLEB) prior to ACUC approval. For guidance, please refer to the [EH&S Biosafety Program web site](#).

- 2) Respond to every question with either **Yes** or **No**.
- 3) If you select **Yes**, click on the **Add** link to provide additional information for that section.

b) Infectious Agent(s) * ☒ Yes ☐ No

Use of BSL-2 or 3 infectious agents in animals (including viral vectors; human cells, tissues or bodily fluids; and infectious select agents) requires approval by the UC Berkeley Committee for Laboratory and Environmental Biosafety (CLEB) prior to ACUC approval. For guidance, please refer to the [EH&S Biosafety Program web site](#).

Infectious Agent(s) Add | Delete

Please click on Add to add Infectious Agent(s)

If you select Yes, click on Add.

- a. The specific questions that appear in the **Add** pop-up window vary depending on the topic. Here's an example:

Note: * denotes mandatory field.

Infectious Agent(s) Save | Cancel

Species *

Agent *

BUA Number *

Is this a select agent? *

NOTE: For guidance, please refer to the [EH&S Select Agent Program web site](#).

Will the infectious agent(s) be shed into the bedding or be present on the animal after administration? *

What special precautions should be taken while handling or disposing of animals or bedding that have been exposed to this infectious agent(s)? *

Please attach Standard Operating Procedures (SOPs) for use of the infectious agent(s) in animals in the [attachment](#) section of the Protocol.

Dosing Location *

1. Building Name *

2. Room

Housing Location *

1. Building Name

2. Room

- Complete all required information for each question that you responded **Yes** to.
- Click **Save** to close the window.

- Use the drop-down menus where provided to select options, or select **Other** and type in your response.
- All questions marked with a red asterisk (*) must be answered before moving on to the next section of the protocol.
- In some cases, additional information will need to be provided under the **Protocol Information** section of the protocol (e.g., routes & dosages, specific procedures).
- After you have responded to each question on the pop-up window, click **Save** to close the window. When you've responded to all questions, click on **Next** to save and proceed to the next section of the protocol.

Save | Spell Check | Help | Close

Previous | Next

NOTE: Select either "yes" or "no" for each question. If you select "yes", click on the "Add" button to provide required information.

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- Click **Next** to save and proceed to next section.

8) TIPS:

- a. The **Are You Using?** section should include all agents described elsewhere in the protocol that fall under the categories provided (e.g., Hazardous Agents, Controlled Substance, non-pharmaceutical grade compounds).
- b. Under the 'Collaborations with Other Institutions' heading, include only scientific collaborations.
 - i. A collaboration involves joint research design and planning, data analysis, co-authored publications, and/or grant submission. The work must provide research benefits for both parties to qualify as a collaboration.
 - ii. If you are simply providing or receiving animals, equipment, and/or expertise as a service that does not provide research benefits for both PIs, this does not count as a collaboration.
 - iii. For the explanation of the collaboration, provide the names of the collaborating PIs, a brief summary of the collaborative work, and specify whether transfer of animals will occur.
 - iv. A Memorandum of Understanding (MOU) is required for most collaborations with other institutions. Contact acuc@berkeley.edu for assistance initiating a MOU.